

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON
AT TACOMA

SHARON CORYHARMON,

Plaintiff(s),

v.

GLENN T IACOVETTA, et al.,

Defendant(s).

CASE NO. 3:12-cv-05288-BHS

MINUTE ORDER REGARDING
INITIAL DISCLOSURES, JOINT
STATUS REPORT, AND EARLY
SETTLEMENT

NOW, on April 10, 2012, the Court directs the Clerk to enter
the following Minute Order:

I. INITIAL SCHEDULING DATES

Pursuant to the Federal Rules of Civil Procedure, the Court sets the
following dates for submission of the Joint Status Report and Discovery Plan:

Deadline for FRCP 26(f) Conference:	July 18, 2012
Initial Disclosures Pursuant to FRCP 26(a)(1):	August 1, 2012
Combined Joint Status Report and Discovery Plan as Required by FRCP 26(f) and Local Rule CR 16:	August 8, 2012

II. JOINT STATUS REPORT & DISCOVERY PLAN

All counsel and any pro se parties are directed to confer and provide the

1 Court with a combined Joint Status Report and Discovery Plan (the "Report").

2 This conference shall be done by direct and personal communication, whether
3 that be a face-to-face meeting or a telephonic conference. The Report will
4 be used in setting a schedule for the prompt completion of the case. It
5 must contain the following information by corresponding paragraph numbers:

- 6 1. A statement of the nature and complexity of the case.
- 7 2. The results of the FRCP 26(f) conference.
- 8 3. A proposed deadline for joining additional parties.
- 9 4. A statement of which ADR method (mediation, arbitration, or other)
10 should be used. The alternatives are described in Local Rule CR 39.1 and in the
11 ADR Reference Guide, which is available from the clerk's office. If the parties
12 believe that there should be no ADR, the reasons for that belief should be stated.
13
- 14 5. Unless all parties agree that there should be no ADR, a statement
15 of when mediation or another ADR proceeding under Local Rule CR 39.1 should
16 take place. In most cases, the ADR proceeding should be held within four months
17 after the Report is filed. It may be resumed, if necessary, after the first session.
18
- 19 6. A proposed discovery plan that indicates:
 - 20 (a) The date on which the FRCP 26(f) conference and FRCP 26(a)
21 initial disclosures took place;
 - 22 (b) The subjects on which discovery may be needed and whether
23 discovery should be conducted in phases or be limited to or focused upon
24 particular issues;
 - 25 (c) What changes should be made in the limitations on discovery
26 imposed under the Federal and Local Civil Rules, and what other limitations

should be imposed;

(d) A statement of how discovery will be managed so as to minimize expense (e.g., by forgoing or limiting depositions, exchanging documents informally, etc.); and

(e) Any other orders that should be entered by the Court under FRCP 26(c) or under Local Rule CR 16(b) and (c).

7. The date by which the remainder of discovery can be completed.

8. Do the parties consent to assignment of this case to a full-time United States Magistrate Judge pursuant to 28 U.S.C. § 636(c) and Local MJR 13 to conduct all proceedings? Agreement in the Joint Status Report will constitute the parties' consent to referral to U.S. Magistrate Judge JRC.

***If counsel OR pro se parties do consent, each attorney/party MUST sign the document.*

9. Whether the case should be bifurcated by trying the liability issues before the damages issues, or bifurcated in any other way.

10. Whether the pretrial statements and pretrial order called for by Local Rules CR 16(e), (h), (i) and (1), and 16.1 should be dispensed with in whole or in part for the sake of economy. *(The court will make the final determination.)*

11. Any other suggestions for shortening or simplifying the case.

12. The date the case will be ready for trial, keeping in mind that this case should be resolved within twelve (12) months of filing of the complaint unless the case is unusually complex.

13. Whether the trial will be jury or non-jury.

14. The total number of trial days required.

15. The dates on which trial counsel may have complications to be

1 considered in setting a trial date.

2 16. Whether this case should be considered for designation for trial at the
3 Federal Building in Vancouver, WA. Counsel should note that the courtroom
4 at the Federal Building in Vancouver cannot accommodate a jury trial.

5 17. If on the due date of the Report, all Defendant(s) or Respondent(s)
6 have not been served, counsel for Plaintiff shall advise the Court when service
7 will be effected, why it was not made earlier, and shall provide a proposed
8 schedule for the required FRCP 26(f) conference and FRCP 26(a) initial
9 disclosures.

10 18. List the date(s) that each and every nongovernmental corporate party
11 filed its disclosure statement pursuant to Fed. R. Civ. P. 7.1.

12 If the parties are unable to agree on any part of the Report, they may answer
13 in separate paragraphs. SEPARATE REPORTS SHOULD NOT BE FILED.

14 The time for filing the Report may be extended only by court order. Any
15 request for extension should be made by telephone to Trish Graham at
16 (253) 882-3850.

17 If the parties wish to have a status conference with the Court at any time
18 during the pendency of this action, they should notify the Courtroom Deputy,
19 Gretchen Craft, by telephone at (253) 882-3825.
20

21 **III. PLAINTIFF'S RESPONSIBILITY**

22 This order is issued at the outset of the case, and a copy is sent to
23 counsel for Plaintiff (or Plaintiff, if pro se) and any Defendants who have
24 appeared. Plaintiff's counsel (or Plaintiff, if pro se) is directed to serve copies
25 of this order on all parties who appear after this order is filed within ten (10) days
26

1 of receipt of service of each appearance. Plaintiff's counsel (or Plaintiff, if pro se)
 2 will be responsible for starting the communications needed to comply with this
 3 order.

4 **IV. MANDATORY ELECTRONIC FILING**

5 Counsel shall electronically file all documents with the Court. Pro se
 6 litigants may file either electronically or in paper form. Information and
 7 procedures for electronic filing can be found on the Western District of
 8 Washington's website at www.wawd.uscourts.gov. Assistance is available from
 9 the ECF help desk at (866) 323-9293 or (206) 370-8440. The following
 10 procedures apply in all cases pending before Judge Settle:

- 11 • When the aggregate submittal to the Court (i.e., the motion, any
 12 declarations and exhibits, the proposed order, and the certificate of
 13 service) exceeds **50** pages in length, a paper copy of the documents (with
 14 tabs or other organizing aids as necessary) shall be delivered to the Clerk's
 15 Office for chambers within three days after filing. Paper copies shall not
 16 be submitted until after the document for which a paper copy is required
 17 has been electronically filed. The paper copy shall be identical to that
 18 which is located on the Court's electronic docket so that the copy contains
 19 on its heading the docket number, date filed, and ECF page number.
- 20 • All proposed stipulated, agreed, or otherwise uncontested orders must be
 21 emailed to settleorders@wawd.uscourts.gov in Word or Wordperfect
 22 format.
 23
 24

25 **V. PRIVACY POLICY**

26 Pursuant to Federal Rule of Civil Procedure 5.2 and Local Rule 5.2, parties

1 must redact the following information from documents and exhibits before they
2 are filed with the Court:

- 3 • Dates of Birth – redact to the year of birth
- 4 • Names of Minor Children – redact to the initials
- 5 • Social Security Numbers and Taxpayer Identification Numbers – redact in
6 their entirety
- 7 • Financial Accounting Information – redact to the last four digits
- 8 • Passport Numbers and Driver License Numbers – redact in their entirety

9 **VI. EARLY SETTLEMENT CONSIDERATION**

10 Early settlement of cases, before they become costly and time-consuming,
11 is beneficial to all parties and to the Court. The Federal Bar Association
12 Alternative Dispute Resolution Task Force Report for this district stated
13 the following:
14

15 [T]he major ADR related problem is not the percentage of civil
16 cases that ultimately settle, since statistics demonstrate that
17 approximately 95% of all cases are resolved without trial. However,
18 the timing of settlement is a major concern. Frequently, under our
19 existing ADR system, case resolution occurs far too late, after the
20 parties have completed discovery and incurred substantial
21 expenditure of fees and costs.

22 The judges of this district have adopted a resolution "approving the Task
23 Force's recommendation that court-connected ADR services be provided as
24 early, effectively, and economically as possible in every suitable case." The
25 steps required by this order are meant to help achieve that goal while preserving
26 the rights of all parties.

If settlement is achieved, counsel shall notify Gretchen Craft by telephone
at (253) 882-3825.

VII. SANCTIONS

A failure by any party to comply fully with this order may result in the imposition of sanctions.

The foregoing Minute Order was authorized by THE HONORABLE
BENJAMIN H. SETTLE, UNITED STATES DISTRICT JUDGE.

s/ Trish Graham
Trish Graham
Judicial Assistant